

## CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: \_\_\_\_\_

Meeting Type: Regular

Meeting Date: Sep 22, 2016

Action Requested By: Finance

Agenda Type: Resolution

Subject Matter:

Approval of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptances.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function.

Associated Cost: \_\_\_\_\_ Budgeted Item: \_\_\_\_\_

MAYOR RECOMMENDS OR CONCURS: \_\_\_\_\_

Department Head: M Sargul

Date: 9-13-16

## ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 9/22/2016

Department Contact: Cecilia Summers

Phone # 256-427-5060

Contract or Agreement: Agreements with Low Bidders

Document Name: 201600922probids

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:





Account Number:

### Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
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### Grant-Funded Agreements

<u>Select...</u>	Grant Name:
<input type="text"/>	<input type="text"/>

Department	Signature	Date
1) Originating		9-13-16
2) Legal		9-14-16
3) Finance		9-13-16
4) Originating		9-13-16
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO. 16-\_\_\_\_\_

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of September 22, 2016 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Temple Inc.	Advance Traffic Controller Cabinets	One Year W/Extensions
Cora Inc. dba Mr. Rooter Plumbing	Standby Sanitary Sewer Service	One Year W/extensions
Allied Universal Corp. Univar USA Inc.	Wastewater Treatment Chemicals	One Year W/Extensions
Inflatable Fusion Inc.	Inflatable Angle & Misting Tent	One Year W/Extensions
Moonlight BPO	Animal License Renewal Notice	One Year W/Extensions
Ameri-Can Engineering	Mobile Restroon Trailer	One Time
McPherson Systems Inc.	Air Curtain Destructor	One Year

**ADOPTED** this the 22nd day of September 2016.

\_\_\_\_\_  
President of the City Council of the City of  
Huntsville, Alabama

**APPROVED** this the 22nd day of September 2016.

\_\_\_\_\_  
Mayor of the City of Huntsville, Alabama

# SUMMARY OF BIDS FOR ACCEPTANCE

## September 22, 2016

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
Temple Inc. Decatur, AL.	Advance Traffic Controller Cabinets	One Year W/Extensions	2
Cora Inc. dba Mr. Rooter Plumbing Huntsville, AL.	Standby Sanitary Sewer Service	One Year W/Extensions	
Allied Universal Corp. Miami, FL. Univar USA Inc. Morrisville, PA.	Wastewater Treatment Chemicals	One Year W/extensions	
Inflatable Fusion Inc. San Diego CA.	Inflatable Angle & Misting Tent	One Year W/extensions	
Moonlight BPO Bens, OR.	Animal License Renewal Notices	One Year W/Extensions	3

## SUMMARY OF BIDS FOR ACCEPTANCE

### September 22, 2016

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
Ameri-Can Engineering Argos, IN	Mobile Restroom Trailer	One Time	
McPherson Systems, Inc. Ty Ty, GA.	Air Curtain Destructor	One Year	

\* Current Contract Holder

## BID AWARD RECOMMENDATION

Revised 04/17/2013



**HUNTSVILLE**  
The Star of Alabama

TO: PROCUREMENT SERVICES

FROM: Traffic Engineering

BID NUMBER: 75-2016-64-2

DATE: 9/8/16

COMMODITY/SERVICE: Advanced Traffic Controller Cabinets

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Temple Inc.

RECOMMENDATION: Traffic Engineering has reviewed all bids and recommends the bid be awarded to Temple Inc. as the overall low bidder.

Description	Price	UOM	Comment
I. Make - Temple, Model 332A, Complete	\$ 7,280.00	EA	
II. Make - Temple, Model 336S, Complete	\$ 6,447.00	EA	
III. Make - Temple, Model 420, Additional	\$ 473.00	EA	
IV. Make - EDI, Model 2010 ECL, Additional	\$ 488.00	EA	
V. Make - EDI, Model 2018 ECL, Additional	\$ 563.00	EA	
VI. Make - EDI, Model 2010 ECL-IP, Additional	\$ 613.00	EA	
VII. Make - EDI, Model 2018 ECL-IP, Additional	\$ 688.00	EA	
VIII. Make - EDI, Model 2018 ECL, Add/Delete	\$ 75.00	EA	

INITIAL PURCHASE: \$ 100,000.00

FUNDING SOURCE: See Attached

TERM OF CONTRACT: ☐ One Time

☐ Three Months

☐ One Year

☒ One Year w/Additional One Year Extensions as Allowable by State Law

☐ Other (explain)

### APPROVALS:

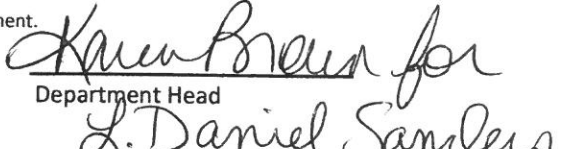
My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
Procurement Services

Council President

9-22-2016

Date

  
Department Head  
L. Daniel Sanders

Mayor Tommy Battle

9-22-2016

Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICES  
FROM: Water Pollution Control  
BID NUMBER: 76-2016-80-1  
COMMODITY/SERVICE: Standby Sanitary Sewer ServiceDATE: 8/31/16AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Cora Inc. DBA Mr. Rooter PlumbingRECOMMENDATION: Department recommends award to the sole bidder, Cora Inc. DBA Mr. Rooter Plumbing

Description	Price	UOM	Comment
Standby Sanitary Sewer Service	\$ 2,200.00	Month	

INITIAL PURCHASE: \$ 26,400.00FUNDING SOURCE: 6000-76-76100-515370-00000000TERM OF CONTRACT: ☐ One Time  
☐ Three Months  
☐ One Year  
☒ One Year w/Additional One Year Extensions as Allowable by State Law  
☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
Procurement Services  
Department Head

Council President

Date

9-22-2016

Mayor Tommy Battle

Date

9-22-2016



**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICES  
FROM: Water Pollution Control  
BID NUMBER: 79-2016-80-1  
COMMODITY/SERVICE: Wastewater Treatment ChemicalsDATE: 9/12/16AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Allied Universal CorporationRECOMMENDATION: It is the recommendation of this department to accept the low bidder, Allied Universal, for compressed chlorine

Description	Price	UOM	Comment
Compressed Chlorine: One Ton Cylinders (each)	\$ 456.85	EA	

INITIAL PURCHASE: As Needed BasisFUNDING SOURCE: 6000-76-76200-515340-00000000TERM OF CONTRACT: ☐ One Time  
☐ Three Months  
☐ One Year  
☒ One Year w/Additional One Year Extensions as Allowable by State Law  
☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
\_\_\_\_\_  
Procurement Services

Council President

Date

  
\_\_\_\_\_  
Department Head

Mayor Tommy Battle

Date



**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of Alabama

TO: PROCUREMENT SERVICES  
FROM: Water Pollution Control  
BID NUMBER: 79-2016-80-1  
COMMODITY/SERVICE: Wastewater Treatment Chemicals

DATE: 9/12/16AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Univar USA Inc.

RECOMMENDATION: It is the recommendation of this department to accept the low bidder, Univar USA, for  
12.5% sodium hypochlorite and 40% aqueous sodium bisulfite

Description	Price	UOM	Comment
12.5% Sodium Hypochlorite (55 GAL Drum)	\$ 2.60	GAL	Minimum of four drums
12.5% Sodium Hypochlorite (320 GAL Tote)	\$ 1.90	GAL	Minimum of one tote
12.5% Sodium Hypochlorite Up to 1125 GAL Bulk Quantity	\$ 1.90	GAL	Minimum of 500 gallons
12.5% Sodium Hypochlorite More than 1125 GAL Bulk Quantity	\$ 1.90	GAL	Minimum of 500 gallons
40% Sodium Bisulfite 1125 GAL Bulk Quantity	\$ 2.45	GAL	Minimum of 1000 gallons
40% Sodium Bisulfite (55 GAL Drum)	\$ 2.75	GAL	Minimum of four drums
40% Sodium Bisulfite (320 GAL Tote)	\$ 2.75	GAL	Minimum of one tote

INITIAL PURCHASE: As Needed BasisFUNDING SOURCE: 6000-76-76200-515340-00000000

TERM OF CONTRACT: ☐ One Time  
☐ Three Months  
☐ One Year  
☒ One Year w/Additional One Year Extensions as Allowable by State Law  
☐ Other (explain)

**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

\_\_\_\_\_  
Procurement Services

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Council President  
9-22-16  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor Tommy Battle  
9-22-16  
\_\_\_\_\_  
Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: PARKS & RECREATIONBID NUMBER: 88-2016-7200DATE: 9/9/16COMMODITY/SERVICE: INFLATABLE ANGLE & MISTING TENTAGREEMENT BETWEEN CITY OF HUNTSVILLE AND INFLATABLE FUSION, INC.RECOMMENDATION: AWARD BID FOR INFLATABLE ANGEL TENT AND INFLATABLE MISTING TENT  
TO INFLATABLE FUSION, INC.

Description	Price	UOM	Comment
INFLATABLE ANGLE TENT	\$ 8,950.00	EA	
INFLATABLE MISTING TENT	\$ 5,645.00	EA	

INITIAL PURCHASE: \_\_\_\_\_

FUNDING SOURCE: 3020-30-00000-521000-pr8420xxTERM OF CONTRACT: ☐ One Time  
☐ Three Months  
☐ One Year  
☒ One Year w/Additional One Year Extensions as Allowable by State Law  
☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
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Procurement Services  
\_\_\_\_\_  
Department Head\_\_\_\_\_  
Council President9-22-16  
\_\_\_\_\_  
Date\_\_\_\_\_  
Mayor Tommy Battle9-22-16  
\_\_\_\_\_  
Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: KAREN HILL/ANIMAL SERVICESBID NUMBER: 77-2016-76-3DATE: 9/9/16COMMODITY/SERVICE: ANIMAL LICENSE RENEWAL NOTICESAGREEMENT BETWEEN CITY OF HUNTSVILLE AND MOONLIGHT BPORECOMMENDATION: Recommend to go with moonlight BPO. which was lowest bidder

Description	Price	UOM	Comment
price per packet	\$ 0.13	EACH	

INITIAL PURCHASE: \_\_\_\_\_

FUNDING SOURCE: 1000-50-00000-515370-00000000TERM OF CONTRACT: ☐ One Time  
☐ Three Months  
☐ One Year  
☒ One Year w/Additional One Year Extensions as Allowable by State Law  
☐ Other (explain)**APPROVALS:**

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Procurement Services  
\_\_\_\_\_  
Department Head\_\_\_\_\_  
Council President9-22-16

Date

\_\_\_\_\_  
Mayor Tommy Battle9-22-16

Date

## BID AWARD RECOMMENDATION

Revised 04/17/2013



**HUNTSVILLE**  
The Star of Alabama

TO: PROCUREMENT SERVICES

FROM: Parks & Recreation

BID NUMBER: 89-2016-72-3

DATE: 9/15/16

COMMODITY/SERVICE: Mobile Restroom Trailer

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Ameri-Can Engineering

RECOMMENDATION: Award to only bidder, Ameri-Can Engineering.

Description	Price	UOM	Comment
Mobile Restroom Trailer ADA Compliant	\$ 67,004.44	EA	

INITIAL PURCHASE: \$ 67,004.00

FUNDING SOURCE: 1000-30-30100-520500-00000000

TERM OF CONTRACT: ☒ One Time  
☐ Three Months  
☐ One Year  
☐ One Year w/Additional One Year Extensions as Allowable by State Law  
☐ Other (explain)

### APPROVALS:

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\_\_\_\_\_  
Procurement Services

  
\_\_\_\_\_  
Department Head

Council President

09-22-16  
Date

Mayor Tommy Battle

09-22-16  
Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: WATER POLLUTION CONTROLBID NUMBER: 83-2016-54-1DATE: 9/15/16COMMODITY/SERVICE: AIR CURTAIN DESTRUCTORAGREEMENT BETWEEN CITY OF HUNTSVILLE AND MCPHERSON SYSTEMS, INCRECOMMENDATION: THE DEPARTMENTS OF WATER POLLUTION CONTROL AND FLEET SERVICES HAVE EVALUATED  
THE RECEIVED BID AND RECOMMENDS THE AWARD TO MCPHERSON SYSTEMS, INC.

Description	Price	UOM	Comment
MCPHERSON MODEL M30F AIR CURTAIN DESTRUCTOR	\$ 34,800.00	EACH	Delivered

INITIAL PURCHASE: \$ 34,800.00FUNDING SOURCE: 6000-76-76110-520100-00000000-TERM OF CONTRACT: ☐ One Time  
☐ Three Months  
☒ One Year  
☐ One Year w/Additional One Year Extensions as Allowable by State Law  
☐ Other (explain)**APPROVALS:**

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Procurement Services  
Department Head

Council President

9-22-16  
Date

Mayor Tommy Battle

9-22-16  
Date